

Emergency Employee Reporting

Taking Control in a Crisis

When facing a crisis such as a natural disaster, building flood or fire, chemical spill or other life-threatening emergency, management's first question is likely to be, "Where are our employees and how can I reach them?" With Mutare's Emergency Employee Reporting and Family Line, the answer is a simple keystroke away.

Features:

The Employee Reporting application provides a dedicated phone line that employees call in the event of an emergency. By touch-toning their ID, phone number, contact phone number, etc, employees can let the organization their physical status and how they can be reached. The information is stored in a simple database that can be sorted by employee ID or other fields.

The Family Line function gives employee friends and family a place to call to determine if their relative or friend has checked in with the company. When the caller enters the employee's work phone number or other unique identifiers, the application confirms whether or not the employee has checked in. It can also transfer the caller to a company call center for further assistance.

Benefits:

- Employees can call from any touch-tone phone. Easy access is the key to its use.
- Questions can be customized to fit the situation.
- Customized messages/instructions may be added
- Call results are stored on a server in your network for easy access. Importing to Excel, or a similar program is easy; no special training needed.
- The application can be installed in one location and used for all branch offices. The data can be sorted by office location and distributed to management.



 **Mutare**•Software
Changing Communications

2060 E. Algonquin Road, Suite 701
Schaumburg, IL 60173

847.496.9000
847.496.9010 fax

www.mutare.com

©2009 Mutare, Inc. All rights reserved.